



Chapelthorpe Medical Centre  
 Standbridge Lane  
 Wakefield  
 West Yorkshire  
 WF2 7GP

Statement	Detailed Information	Date for Review
IP&C lead is responsible for infection & control	Sharon Meadows Senior Practice Nurse & Cheryl Wilden Practice Manager will ensure that: <ul style="list-style-type: none"> <li>• Policies are updated</li> <li>• Identify how &amp; when they will be reviewed</li> <li>• How &amp; when staff will receive training</li> <li>• How &amp; when staff policies will be monitored for compliance</li> </ul>	Aug 2018
Relevant Policies are available	Here is a list of policies which are available: <ul style="list-style-type: none"> <li>• Infection Prevention &amp; Control</li> <li>• Policies &amp; Safe Practice Guidance Manual</li> </ul>	Aug 2018
Policies Approved	Approved by Infection Prevention Solutions	Aug 2018
Policies will be reviewed	Policies were last reviewed Aug 2017 & a new manual in place - This will be reviewed in Aug 2018	Aug 2018
All Staff will receive Induction Training	As & when new staff are employed eLearning will form part of their Induction	
All staff will receive ongoing training	All staff complete an annual update using the eLearning system. Evidence of training will be recorded on the practice intranet (Intradoc)	
Contact for Advice	Dr Schindler / Sharon Meadows /Cheryl Wilden - 01924 669080 PCT Infection Prevention & Control 01484 221000	
Audit Programme planned	Infection Control Audit 28/07/2017 Practice Achieved 95%	Aug 2018